

City of Braham Fee Schedule

Description	Amount	Notations
Administrative citations	\$60 per citation	
Ordinance violations under Public Works, Title V Turning on disconnected water after the City has discontinued service for non-payment	Actual costs for repairing any damage to the city's system \$100 per violation	Examples include: contaminating the municipal water supply, illegal connection to sanitary sewer or water mains, disposing of chemicals in the sewage collection system, etc. will be charged actual costs to repair the violation
Nuisance Abatement pursuant to Title IX General Regulations Administrative Warrant to enter property to fix violations if necessary Abatement activities (cleaning up junk, securing vacant dwellings, removing diseased trees, abating nuisances, et al)	\$50 per hour for mowing and snow removal Actual costs to obtain billed to violator Actual costs billed to violator. Specially assessed to property if invoice remains unpaid.	Minimum one-hour billed - each violation
Ordinance violations under Business Regulations, Title XI	Operating without a license is a misdemeanor citation Administrative Citation is \$100 per violation	Officers have the option to issue a State ticket for a misdemeanor offense. With respect to licensed establishments, Council has the authority to suspend, impose a civil fine, or revoke a license for failed compliance with the ordinance
Ordinance violations under General Offenses, Title XII		Officers have the option to also issue a State ticket for a misdemeanor offense
Ordinance violations under Land Use Title XV	\$200 per violation	If the violation remains, the City can continue to issue new citations until the violation is corrected
Licenses		
Adult Entertainment	\$2,500 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Animals		
Dangerous dog certificate (Minn. Stat. §347.51)	Actual costs	
Kennel License	\$50.00	Per year

Description	Amount	Notations
Kennel License - Commercial	\$150.00	Per year
Licenses – Life of the animal	\$5.00	
License - Duplicate	\$5.00	
Chicken Coop	\$150.00	Application fee and site review
Cannabinoid	\$150.00	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Carnivals, Circuses, Tent Shows	\$25 per day	
Garbage and Refuse Collection	\$400.00 per year	
Liquor		New licenses will also pay an investigation fee. Investigation fee is actual costs.
Brew Pub On-Sale	\$1,000 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Intoxicating Liquor On-Sale	\$1,000.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Intoxicating Liquor On-Sale - Sundays	\$100.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
3.2 Malt Liquor - On-Sale	\$100.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
3.2 Malt Liquor - Off-Sale	\$100.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Special Club	\$500.00 per year	
Temporary On-Sale - 3.2 Malt Liquor	\$75.00 per event	
Temporary On-Sale - Liquor	\$75.00 per event	
Temporary On-Sale - Liquor Per day	\$75.00 per event day	
Wine & Strong Beer	\$400.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Pawnbroker	\$750 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Peddler or Solicitor (For profit)	\$25.00 per day	
Peddler or Solicitor (Non-profit)	No charge	
Tobacco	\$100.00 per year	New licenses will also pay an investigation fee. Investigation fee is actual costs.
Permits		
Right of Way (requiring a street opening or excavation of a paved surface)	\$100 per permit	\$3,000 escrow per opening Must complete permit application form and submit with required documents
Right of Way – directional bore	No cost	Must complete permit application form and submit with required documents
Building Permits – see Rum River Section below		

Description	Amount	Notations
Special Event Permit	\$750.00 \$50.00 Damage deposit for resident \$100.00 Damage deposit for non-resident	For events with more than 1,000 people in attendance Additional fees that may apply to special event permits are: \$5 per sign (such as detour, no parking) \$5 per traffic control device \$20 per table to move in additional picnic tables from one park to another park \$75 per hour per officer – 2 hour minimum
Miscellaneous City Services		
Copies - Over 100 including police reports	\$0.25	per page plus \$25/hour labor costs
Data Practices Request -Search, copy information	.25 cents/page under 100 pages	Actual cost for DVDs, photographs, data stored electronically, over 100 copies. Actual costs include staff time to search, retrieve, and prepare the medium requested (e.g. DVD).
Fax - In	\$2.00 plus \$1 per page	
Fax - Out	\$4.00 plus \$1 per page	
Filing for Office (Affidavit of Candidacy)	\$2.00	
NSF Charge	\$35.00	
Notary	\$1.00	Per document
Rental of Council Chambers by Non-profit groups	no charge	
Room Lease	\$20 per week or \$50 per month	
Police Fees		
Civil Stand by Fees	\$75 per hour	2 hour minimum
Copy of Photo/Police Report	\$5.00	
Copying video from squad or BWC	\$40.00 per hour	
Labor Rate - OT. Includes squad use	Actual Costs	Consistent with TZD Rates
Labor Rate – Overtime	Actual Costs	Consistent with TZD Rates
Special Use Vehicle Operators Permit Fee	\$10	Per vehicle
Storage and Impound fees	\$25 per day	Outside storage

Description	Amount	Notations
	\$50 per day	Inside storage
Towing Fees	Actual Costs	
Planning, Zoning, Economic Development Fees		
Assignment & Assumption Agreement	Costs	
Conditional Use, Interim Use Permit, Planned Unit Development, Platting, Rezoning, Vacation of public right of way request or easement	\$250.00	\$250 fee for preliminary plat and a separate \$250 fee for final plat
Developer's Agreement	Costs	Escrow of \$5,000 is required.
Lot Split or Lot Combination	\$100.00	A legal description for the lot combination or split must be provided by the property owner.
Park Dedication Fee	\$750.00 per housing unit	\$550 for parks and \$200 for trails
Preliminary Financial Assistance Review	Actual costs incurred	
TIF District or Tax Abatement Applications and developments	Actual costs incurred	Escrow deposit of \$10,000 is required.
Street Department / Equipment		
<u>Equipment - Add actual Man Hours (MH) unless noted.</u>		<i>Equipment rental only for Mutual Aid purposes</i>
Air Compressor - portable	\$75.00 per day	
Chain Saw - 12"	\$75.00 per day	
Chain Saw - 18"	\$75.00 per day	
Chop Saw - 14"	\$75.00 per day	
Generator - portable	\$150.00 per hour	
Loader	\$160.00 per hour	
Mowing	\$125.00 per hour	
Pump - Diaphragm	\$75.00 per day	
Sewer Jetter/Vac - 2 people per OSHA	\$275.00 per hour	Includes MH
Skid Loader	\$160.00 per hour	Includes MH
Snow blower	\$160.00 per hour	Includes MH
Street Sweeper	\$160.00 per hour	Includes MH
Traffic Control Barricades Cones	\$5 per barricade or cone	
Truck - Bucket - 2 people	\$250.00 per hour	Includes MH
Truck - 3/4-ton	\$160.00 per hour	Includes MH
Truck - One-ton	\$160.00 per hour	Includes MH

Description	Amount	Notations
Truck - Tandem/Dump	\$190.00 per hour	Includes MH
Truck - Single Axle	\$160.00 per hour	Includes MH
Water Pump (4")	\$120.00 per hour	
Water and Sewer Rates		
Late Fee	\$10 or 10%	Whichever is higher
Meter - Fee	Actual cost incurred	Irrigation meter
Meter - Failure to allow access/Noncompliance	Disconnect or citation	Fine up to \$1,000 and/or up to 90 days in jail. Plus \$50/mo. starting the next billing until in compliance.
Meter - Tampering Fee	\$260.00	Fine plus costs
Meter - Testing	Actual costs incurred	
Meter Deposit	\$1,350.00	
Hydrant Usage Fee/rental fee	\$25.00 plus cost of water used	
Sewer Access Charge - SAC	\$2,000.00	Per Standard Equivalent Connection (SEC)
Water Access Charge - WAC	\$1,000.00	Per Standard Equivalent Connection (SEC)
Reconnect Fee	\$55.00	Residents that request their water be shutoff for several months due to being out of state will not have to pay a shut-off or reconnect fee but are required to pay the monthly REU base rates for water and sewer even though the water is shut-off.
Request to reconnect water after 3:30 pm or on a weekend say	\$150.00	
<i>Basic Service Charges (REUs/SFR) for Water and Sewer</i>		
Wastewater	\$10.08 per SFR unit	Each account that is not a single-family residence account shall pay a Basic Service Charge that is a multiple of the SFR Unit Basic Service Charge as calculated by staff pursuant to §51.04 Billing (B)(2)
Water	\$17.85 per SFR unit	
<i>Per gallon operating charges for Water & Sewer</i>		
Water Usage Fees (Gallons)	Cost per gallon (\$)	
Zero gallons to 6,000 gallons	0.005242	Minimum bill for water usage is 2,500 gallons
6,001 gallons to 20,000 gallons	0.005626	
20,001 to 38,000 gallons	0.005907	
38,001 to 50,000 gallons	0.006188	
Over 50,000 gallons per month	0.006604	
<i>All gallons used will be billed on the appropriate usage tier. Example: 6,256 gallons used would be billed at the 6,001 to 20,000 gallon rate for all gallons used.</i>		
Sewer Usage Fees (Gallons)	Cost per gallon (\$)	

Description	Amount	Notations
0-6,000 gallons	0.010320	Minimum bill is 2,500 gallons
6,001 gallons to 20,000 gallons	0.0107000	
20,001 to 38,000 gallons	0.011030	
38,001 to 50,000 gallons	0.011340	
Over 50,000 gallons per month	0.011650	
State Drinking Water Fee	Fee determined by State of Minnesota	When the State changes the fee, the City will reflect the increased price on the utility bill
Sprinkler Systems - See ordinance		
NSF charge	\$35.00	
Outside City limits Water/Sewer Rates	See notation	Must pay WAC/SAC, additional 50% of the rates to all pre-existing users outside of the City limits

The City of Braham contracts with Rum River Consultants for building inspection services. The City hereby adopts their permit fee schedule as the City's fee schedule:

Rum River Consultants Permit and Inspection Fees

The administration and issuance of permits and the collection of fees shall be as authorized in Minnesota Statutes, Chapter 326B, Minnesota Administrative Rules 1300.0120 and 1300.0160, and as provided by this fee schedule. Fees are to be commensurate with the service provided. Permit fees not specifically identified within this fee schedule are based on the valuation determined by Subdivision 2.

Subd. 1. Permit and Inspection Fees for Residential Building, Commercial Building, Fire Suppression, Fire Alarm, Commercial Mechanical, and Commercial Plumbing. The minimum fee for processing these permits is \$100.00.

Total Valuation	Permit Fee
\$1.00 to \$2,000.00	\$100.00 Minimum
\$2,001.00 to \$25,000.00	\$100.00 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00 or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000; and
\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof

Subd. 2. Project Valuation Determination. The Designated Building Official has the authority and responsibility to determine project valuation for the purposes of establishing applicable plan review and permit fees. Valuation data may be referenced from the State of Minnesota and/or the International Code Council.

Subd. 3. Plan Review Fees. Where a plan review fee is performed and charged, the minimum plan review fee for all permits is \$50.00. Plan review fees for building, fire suppression, and fire alarm permits shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section. Plan review fees for similar plans are set forth in Minnesota Rules 1300.0160.

Plan review fees for all commercial mechanical permits shall be ten percent (10%) of the permit fee when a project job valuation is determined to exceed \$30,000.00.

In the event a permit applicant submits an application that requires plan review and decides not to proceed with the building project after the plan review has been completed, the plan review fee will be billed by the jurisdiction to the permit applicant.

Subd. 4. State Surcharge on Building, Mechanical, and Plumbing Permits. In addition to the permit fees established in this fee schedule, a surcharge fee shall be collected on all permits issued for work governed by the Minnesota State Building Code in accordance with Minnesota Statutes, Section 326B.148.

Subd. 5. Refunds. The jurisdiction may refund up to 80% of the permit fees in which no work has been done and no inspections have been made. Requests for refunds must be made by the permit applicant in writing within 180 days of issuance. Within 10 days of receipt, the Building Official must review the refund request and determine the amount to be refunded or deny the refund request for cause.

No refunds will be approved or granted for the following: plan review fees, state surcharge fees, re-inspection fees, or any other services that have previously been rendered.

Subd. 6. Work Without a Permit. Work commenced without a permit may result in additional fees as specified in MN Rules 1300.010, Subpart 8.

Subd. 7. Validity, Expiration and Suspension or Revocation of Permits. The validity, expiration, and suspension or revocation of permits shall be as provided by MN Rules 1300.0120, Subparts 10, 11, and 12.

Subd. 8. Residential Mechanical Permit Fees for Structures Regulated under the Minnesota Residential Code.

New construction mechanical (includes HVAC system, mechanical ventilation system, and gas lines)	\$150.00 per unit
Addition, alteration, remodel, or replacement mechanical	\$125.00
Basement finish mechanical	\$125.00

Fireplace	\$125.00
Garage heater	\$125.00
Gas lines	\$125.00
Miscellaneous mechanical appliance	\$125.00
All other minor mechanical work	\$125.00
Furnace and air conditioner units installed and inspected simultaneously	\$185.00

Subd. 9. Residential Plumbing Permit Fees for Structures Regulated Under the Minnesota Residential Code.

New construction plumbing	\$150.00 per unit
Addition, alteration, remodel, or replacement	\$125.00
Basement finish	\$125.00
Water heater	\$125.00
Water conditioning system	\$125.00
Miscellaneous plumbing fixtures	\$125.00
Municipal sewer connection	\$125.00
Municipal water connection	\$125.00

Subd. 10. Other Permits and Fees.

Accessory structures	Refer to Subd. 1 table. A 65% plan review may apply.
Structure additions, alterations	Refer to Subd. 1 table. A 65% plan review may apply
Structure remodel	Refer to Subd. 1 table. A 65% plan review may apply
Basement finishes	Refer to Subd. 1 table. A 65% plan review may apply
Deck	Refer to Subd. 1 table. A 65% plan review may apply
Fence over 7 feet high	Refer to Subd. 1 table. A 65% plan review may apply
Residential structure moving (additional fees incurred exceeding 60 miles from the jurisdiction)	\$250.00
Residential roofing	\$125.00
Residential siding	\$125.00
Residential window replacement (same size)	\$125.00
Commercial demolition	Refer to Subd. 1 table. 65% plan review may apply
Residential demolition	\$200.00
Manufactured home set-up (foundation and connections only)	\$175.00
Solar/Photovoltaic Systems Residential (up to 3.5kW)	\$175.00

Solar/Photovoltaic Systems Residential (over 3.5kW)	Refer to Subd. 1 table. 65% plan review may apply
Solar/Photovoltaic Systems Commercial	Refer to Subd. 1 table. 65% plan review may apply
Residential irrigation system, including backflow prevention	\$125.00
Association, commercial, industrial, multi-family irrigation system	Refer to Subd. 1 table. 65% plan review may apply
Miscellaneous commercial or residential building permits for which no fee is specifically indicated	Refer to Subd. 1 table, 65% plan review may apply
Temporary Heating Equipment	\$150.00
Inspections which no fee is specifically indicated	\$125.00 per hour
Additional plan review required by changes, additions, or revisions to previously approved plans	\$95.00 per hour
Re-inspection fees	\$95.00 per hour/inspection – whichever is greater (minimum charge of 1 hour)
Inspections outside of normal business hours	\$150.00 per hour (minimum charge of 2 hours)
Change of Use/Occupancy	Refer to Subd. 1 table. 65% plan review may apply (minimum fee of \$300.00)
Septic System - Residential New	\$250.00
Septic System - Commercial New	Refer to Subd. 1 table. 65% plan review may apply
Septic System - Residential Alteration/Repair	\$200.00
Septic System - Commercial Alteration/Repair	Refer to Subd. 1 table. 65% plan review may apply
Operating Permit	\$125.00 Annually
Maintenance/Pumping Permit	\$10.00 Triennial