



City of
BRAHAM

"Building A Better Tomorrow"

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5A Appointing Kevin Stahl as Emergency Management Director

Meeting: July 5, 2022

Prepared by: Rachel Kytonen, City Administrator

Background

As Chief of Police Kevin Stahl was looking through the city's emergency preparedness plan, he noticed a resolution adopted in November 2017 appointing Eric Baumgart as the city's Emergency Management Director.

Although Chief Stahl was appointed as the city's Emergency Management Director at the time of his appointment as chief of police in December 2021, we would like this formal resolution to be adopted. If Chief Stahl is pursuing grant opportunities or some other types of alternative funding sources, a formal resolution designating him as the city's Emergency Management Director may be needed as part of an application process.

Proposed Motion: Adopt Resolution 22-30 as presented.

Mayor Patricia Carlson * Councilmember Vicky Ethen * Councilmember Robert Knowles
Councilmember Jeremy Kunshier * Councilmember Seth Zeltinger

RESOLUTION NO. 22-30

A Resolution Appointing a New Emergency Management Director for the City of Braham

WHEREAS, Minnesota Statute, Chapter 12 requires political jurisdictions to appoint a Director of Emergency Management; and

WHEREAS, it is the City's intent to be prepared to respond to any emergency/disaster in the City of Braham, through mitigation, preparedness, response, and recovery; and

WHEREAS, an Emergency Management Director is responsible for developing and maintaining the City's Emergency Operations Plan and consistently testing the plan through scheduled exercises; and

WHEREAS, an Emergency Management Director is responsible for developing and implementing a public warning system; and

WHEREAS, an Emergency Management Director is responsible for coordinating jurisdictional response to emergencies and disasters, including the coordination of emergency services and communications facilities, and

WHEREAS, an Emergency Management Director is responsible for assisting other governmental units within the jurisdiction in developing organizational plans and training programs, and

WHEREAS, an Emergency Management Director is responsible for developing standards and procedures for the Emergency Operations Center (EOC) and supervise EOC operations; and

WHEREAS, an Emergency Management Director is responsible for maintaining inventory and utilization record of emergency equipment secured through emergency management resources; and

WHEREAS, an Emergency Management Director is responsible for preparing and presenting the emergency management budget to the appointing authority; and

WHEREAS, an Emergency Management Director is responsible for maintaining liaison with jurisdiction and state regional offices; and

WHEREAS, an Emergency Management Director is responsible for providing direction to staff and volunteer training initiatives, and assisting local jurisdictions with development of their training program; and

WHEREAS, an Emergency Management Director is responsible for evaluating staff performance with regard to emergency response operations, and recommend personnel adjustments accordingly; and

WHEREAS, an Emergency Management Director is responsible for preparing informational material for dissemination to the public; and

WHEREAS, an Emergency Management Director is responsible for meeting with interested groups to explain the emergency management program and enlist their support and cooperation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRAHAM, MINNESOTA THAT IT HERBY APPOINTS KEVIN STAHL AS THE EMERGENCY MANAGEMENT DIRECTOR FOR THE CITY OF BRAHAM.

Passed by the City Council of Braham, Minnesota, this 5th day of July 2022.

Patricia Carlson, Mayor

Attested:

Rachel Kytönen, City Administrator