

**Minutes  
Braham City Council  
Special Meeting  
July 8, 2021 – 5 pm**

Mayor Carlson called the meeting to order at 5:00 pm. Members present Ryan Davis, Seth Zeltinger, Vicky Ethen, and Robert Knowles.

Staff present: Administrator Angela Grafstrom

**Accepting the Agenda**

***Councilor Knowles motioned to accept the agenda as presented.*** Motion seconded by Councilor Davis and carried unanimously.

**New Business**

Marshall Lind has given his notice as the Building Official/Zoning Administrator with the joint powers. The Braham-Milaca Joint Powers Board met to explore options. Milaca is interested in hiring the same person who is working for Mille Lacs County. He would only do inspections and not any of the zoning. Braham members of the board are concerned Braham, Chengwatana and Royalton Townships would suffer under this agreement as the person is already based in Mille Lacs County. Additionally, the City would still have the burden of hiring their own zoning official. Also, how would pay for the building official if he is billing his time as needed and he has 3 inspections in Milaca and only one in Braham. Currently we have equal hours. Grafstrom and Carlson have interviewed Steve Thorpe who is a fully licensed Building Official and is interested in working half time just for the City of Braham. If the joint powers dissolves, all funds and assets would be split 50/50 between the 2 member cities and Braham could likely still contract to Chengwatana and Royalton townships. The City does need a Building Official/Zoning Administrator.

***Councilor Knowles motioned to proceed with the steps to dissolve the Braham-Milaca Joint Powers and split the assets after all debts are covered.*** Motion seconded by Councilor Zeltinger and carried unanimously.

***Councilor Ethen motioned to move forward with the hiring process to hire the City's own Building Official/Zoning Administrator upon verification by the City's Attorney as to whether the City must advertise the position.*** Motion seconded by Councilor Davis and carried unanimously.

***Councilor Zeltinger motioned to offer the position to Steve Thorpe at \$36.53/hour for 20 hours a week and prorated benefits contingent on the attorney's advice on the requirements to advertise the position.*** Motion seconded by Councilor Davis and carried unanimously.

## **Adjourn**

There being no further business of the Braham City Council, ***Councilor Ethen moved to adjourn the special meeting of July 8, 2021.*** Motion seconded by Councilor Knowles and carried unanimously. Meeting adjourned at 5:30 pm.