

**BRAHAM CITY COUNCIL MEETING**  
Tuesday, December 3, 2024 – 6:00pm  
CITY COUNCIL CHAMBERS, 201 Broadway Ave S

**MINUTES**

1. **Pledge of Allegiance**  
The meeting was called to order at approximately 6:00pm by Mayor George, and the pledge of Allegiance was recited by all present.
2. **Roll Call**  
**Present:** Mayor George, Councilmembers Nicole Peltz, Robert Knowles, Jeremy Kunshier, and Seth Zeltinger. **Staff Present:** Kevin Stahl, Dan Eklund, April White, Ross Benzen, and Mike Vogel
3. **Approval of Agenda**  
*A motion was made by Councilmember Zeltinger and seconded by Councilmember Peltz to approve the agenda, the motion carried unanimously.*
4. **Call to Order Truth in Taxation Hearing on proposed 2025 city budget and proposed tax levy**  
Mayor George called to order the truth in Taxation hearing at approximately 6:03pm. Mayor George stated that the proposed levy was 2.322%, and then asked Administrator Kevin Stahl to go over the budget. Stahl went through the budget and explained that the department heads went through the budget line by line and were able to save nearly \$50k from the insurance line items, this money savings was able to reduce the levy, and there were other numerous items that were adjusted to be more accurate. Stahl also described that he budget was adjusted to be more accurate in terms of the way that departments spend money.  
  
Mayor George then asked if there were any public comment. A resident asked about if the revenue account of the liquor store included cannabis state aid. Stahl stated that it did not, and explained that the aid is an unknown and therefore a decision was made to not include an arbitrary amount in the budgeted revenue. Stahl stated he believed it was safer to not budget an unknown revenue then overstate it. No more comments were made.
5. **Close Truth in Taxation Hearing**  
Mayor George closed the Truth in taxation meeting at approximately 6:27pm.
6. **Call to Order of Regular Council Meeting**  
Mayor George called the Regular Council Meeting to order at approximately 6:27pm
7. **Public Forum**  
Mayor George called for any resident to address the City Council, hearing no requests Mayor George closed the public forum.
8. **Consent Agenda Approvals**
  - a. November 12, 2024, City Council Minutes
  - b. Bills (Check 45243 to 45307; 34562e to 34565e ACH) totaling \$(652,428.61)
  - c. Year to Date Budget Report
  - d. The hiring of Michael Sheridan for the position of Probationary Fire Fighter.
  - e. Approve On-sale and Sunday Liquor license for S.O.S Pizza Pub Inc.
  - f. Approve On-sale and Sunday Liquor license for Braham Brewing Company, Inc.
  - g. Approve On-sale and Sunday Liquor license for Braham Lanes & Wayne's Pro Shop LLC
  - h. Approve On-Sale and Sunday Liquor License for Masters' Properties, Inc.
  - i. Approve Off-Sale and Sunday Liquor license to City of Braham for Hometown Liquor.  
A motion was made by Councilmember Kunshier and seconded by councilmember Zeltinger to approve the consent agenda; the motion carried unanimously.

## 9. Unfinished Business

- a. Update from Jonathan Pauna Moore Engineering.
- b. Update on Wastewater Treatment Facility project.
- c. Update on Water Treatment Plant overflow project.
- d. Update of Well Number 2 Project.

Jonathan Pauna went through the projects providing updates as to construction. The waste water plant is on schedule and the contractor is working n closing up the building. Pauna then stated that he was unsure when the contractor was going to start making improvements on the well or the water treatment plant, but would inquire. Pauna also stated that he recommended that the city publish a request for bids on the phase 1 street infrastructure project in January and stated he would have it ready for approval at January's council meeting. This timeline would allow council to award the contract in February so that the contractor could start work in early spring 2025.

- e. Magney Construction Contractors Pay Application #10 for \$ 722,552.80.  
A motion was made by councilmember Knowles and seconded by councilmember Zeltinger to approve the pay application, the motion carried unanimously.
- f. Moore Engineering Invoice 41243 for \$2,790.00 for General Engineering Services.  
A motion was made by Councilmember Zeltinger and seconded by Peltz to approve the payment of invoice 41243, the motion carried unanimously.

Stahl did not attach all of the Moore Engineering invoices so a motion was made by councilmember Zeltinger and seconded by Knowles to amend the agenda to include Moore Engineering Invoice 41244 in the amount of \$42,000.00, The motion carried unanimously.

A motion was then made by councilmember Peltz and seconded by Kunshier to approve the payment of invoice 41244 for payment, the Motion carried unanimously.

## 10. New Business

- a. Resolution 24-36 Adopting the Final Property Tax Levy Collectible in 2025  
A motion was made by Peltz and seconded by Zeltinger to approve Resolution 24-36, the motion carried unanimously.
- b. Resolution 24-37 Adopting the 2025 Final Budget  
A motion was made by Kunshier and seconded by Knowles to approve Resolution 24-37, the motion carried unanimously
- c. Resolution 24-38 Adopting the 2025 Employee Salary Schedule  
• A motion was made by Zeltinger and seconded by Peltz to approve Resolution 24-38, the motion carried unanimously
- d. Approval to update Ordinance 311, Chapter 33 Fee Schedule  
A motion was made by Zeltinger and seconded by Knowles to approve Ordinance 311, Chapter 33 Fee Schedule, the motion carried unanimously

## 11. Department Reports

- a. Administration Written Report
- b. Liquor Written Report
- c. Police Written Report
- d. Public Works Written Report
- e. Fire Written Report


## 12. Notification to Council of Staff Actions and Approvals

**13. Council Concerns**

Councilmember Peltz  
Councilmember Knowles  
Councilmember Kunshier  
Councilmember Zeltinger, Suggested we call our auditor to see if it makes a difference if we retire the bridge loan.  
Mayor George, Discussed apparel, the Fitness court grant, and Pleasant view park

**14. Adjournment**

A motion was made by Councilmember Peltz and seconded by Knowles to adjourn the meeting, the motion carried unanimously. The meeting was adjourned at approximately 7:26



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Nathania W. George, Mayor

Attest:



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Kevin Stahl, City Administrator